

Minutes
Squamish Public Library Board
Wednesday, March 17, 2021, 6:30 PM VIA ZOOM

In Attendance: Grant McRadu, David Gayton, Molly Loudon, Doug Race, Mallory Eddy, Hilary Bloom, Meghan O'Neill, Janet Jamieson, Kate Rattray

Regrets: Corinne Visscher

Minutes: Rachel Bergquist

1. **Approval of agenda**
 - a. **Moved:** David **Second:** Grant **Passed**

2. **In camera**
 - Motion to move into camera**
 - a. **Moved:** David **Second:** Kate **Passed**

 - Motion to move out of camera**
 - b. **Moved:** David **Second:** Kate **Passed**

3. **Approval of February 17, 2021 minutes**
 - a. **Moved:** Grant **Second:** Meghan **Passed**

4. **Treasurer's report – received**

5. **Committee Reports**
 - a. Governance Committee – Director's evaluation is ready to go.
 - i. Website audit – BCLTA sent recommendations for that board's should have on their websites so Kate conducted audit. Report of audit sent to Hilary to be implemented.

 - b. Functional Planning Committee – The recommendation from last meeting will be on pause, can be revisited if needed after the workshop with the REFMP. Molly met with Mayor Elliott who is hoping to create a "super vibrant hub."

6. **InterLINK report – received**

Janet did orientation for new members and attended first meeting.

7. **Director's report – received**

Highlights: Submitted application to Provincial Multicultural grant, we are invited to attend awards ceremony. Appreciation for Hannah for all her work on our financial audit, which is wrapping up, and thank you to Grant as well. Auditor will attend April board meeting. Yesterday marked one year since we closed the library.

8. **Council report – received**

First reading of Marine Zoning Bylaw yesterday, not related to library but interesting to community, you can read it on the website. Mayor Elliott and Councilor Race participated in B-Sides podcast. Financial report: about \$10 million positive: \$5 million increased revenue, including \$3.4 million from provincial COVID relief. Just under \$5 million reduced expenditures.

9. Business arising – none

10. New business

- a. Provincial library grant report – submitted to province
- b. Strategic plan – How we got to the 2019-2023 Plan: In 2017 underwent an extensive community survey which allowed board to begin to undertake planning process in 2018. Board and staff involvement in planning over the year, to develop four areas of focus. Endorsed in 2019, and included future needs planning which became much of the focus of that year, which also included community consultation.

As a board – How to use this as a guiding point/reference, and to build into the board's work plan on an annual basis. David suggests board members going through the plan and make some comments/ideas and circulate thoughts so there's something to chew on/talk about at the next meeting.

- c. *Safe Harbour, Introduction to Diversity and Inclusion* e-learning workshop – Board has all been invited via email. This is available to all BC library staff and boards. Molly attended BCLTA workshop that suggested that part of board meetings could be allocated to shared learning. Work through this as a board and spend a little bit of time each meeting discussing.

Thank you to outgoing board member, Kate Rattray!

11. Adjournment: 8:27

Dates to remember:

- 2021 Meeting Dates
 - April 21, 2021
 - May 19, 2021
 - June 16, 2021
 - September 15, 2021
 - October 20, 2021
 - November 17, 2021